The form is titled "DROP/ADD/WITHDRAWAL FORM" and includes sections for Student Name, BSC ID, Term, Records office Staff Member, Registrar, Routing, Signatures, and Date.

The form also includes a table for DROP and ADD courses, with columns for Course & CRN, Instructor Name, Credits, Course & CRN, Instructor Signature, and Credits.

Check all that apply to you:

(You are responsible for verifying the impact this drop, add, or withdrawal has on the items you check below)

- I am withdrawing from ALL of my courses for this semester (must complete the statement of Withdrawal below)
- I am currently enrolled in Learning Support courses
- I am currently receiving Financial Aid (Hope, Loans, Scholarships, Grants, ACCEL, etc.)
- I am receiving Veteran (VA) benefits
- I am classified as an International student

Student Signature: ___________________________ Date: __________________

Statement of Withdrawal

You must read and complete this section only if you are withdrawing from ALL of your courses. Main Campus students must return this form to the Records Office by fax (229)248-2623, mail or hand deliver to Student Services building. Early County students must return this form to the Office of Admissions at the Early County center or fax to (229) 724-2107

☐ DURING the Drop/Add Period – I would like to cancel all my classes for the following term:________________

☐ OR

☐ AFTER the Drop/Add period for the term – Have you attended ANY of your classes this semester?

☐ YES

☑ No  You will be withdrawn from the semester and will receive a “W”(before midterm) and a “WF” (after midterm) for each of your courses. Withdrawing from courses could affect your financial aid. This could result in canceled student loans and or repayment of aid.

You must contact EACH instructor and ask that he or she provides the Records Office with written verification via e-mail stating that you did not attend his/her class

I would like to withdraw from all of my classes for the following term:________________

Reason for leaving:  _____Transferring  _____Employment  _____Financial  

_____Academic  _____Personal  _____Other, Please Note Below