

# Minutes of Faculty Council

**Date and Time of Meeting:** August 16, 2005 at 3:45 pm

**Attending:** Carol Adams, Craig Burnside, Barry Reynolds, Margaret Smith, Hope Toole, John Vanzo, and Ben White. Ex officio members President Tom Wilkerson and Vice President of Academic Affairs Rob Gingras.

**Absent:** none

## **Items Discussed:**

1. College calendar for the 2006 should be set by August 26, 2005 according to Dr. Gingras.
2. Student learning outcomes assessment should be a featured item for a future Faculty Council meeting.
3. Parking enforcement -- President Wilkerson will handle.
4. Faculty Council representatives should convene their standing committee soon if they have not done so.

## **Decisions/Actions Taken:**

1. Approved minutes.
2. Approved format for minutes from all committees.
3. Approved "Summary of 2005-06 Committee Functions/Duties" document.
4. Bylaws - clarification of ex officio status of administrators appointed by virtue of the office they hold and clarification of formation of ad hoc committees.
5. Set annual meeting schedule for 05-06: Sept. 23, Oct. 28, Feb 24, and Apr. 21.

**Projected Next Meeting Date:** September 23, 2005

## **Carryover Business Items for Next Meeting:**

1. Report of SLOAC activities.

**Recorder/Secretary Signature:** \_\_\_\_\_