

# Minutes of Faculty Council

**Date and Time of Meeting:** July 27, 2005 at 3 pm

**Attending:** Carol Adams, Barbara Frieling, Barry Reynolds, Margaret Smith, Hope Toole, John Vanzo, and Ben White. Ex officio members attending: President Tom Wilkerson and Vice President of Academic Affairs Rob Gingras.

**Absent:** none

## **Items Discussed:**

1. Dr. Wilkerson commented about the impending transition of an interim chancellor to lead USG and reported the recent approval of our ADN program by the GA Board of Nursing.
2. Dr. Wilkerson requested input for faculty nominees for a Presidential Task Force to look at Advisement, Orientation and Registration.
3. Identification of an interim Faculty Council member and election of an interim chair of Faculty Council to replace Dr. Frieling while she is interim Arts and Sciences Chair.
4. Appointment of Faculty Council members to committees as the initial convener and liaison. Considered student candidates for standing committees. Reviewed ballots for division/department elections.
5. Consideration of possible clarification of bylaws: Article VI (word change to "nominated by the Council" rather than "elected by" on page 11) and (clarification that Faculty Council is elected by the corps of instruction which includes full-time classroom faculty and librarians according to BOR definition; Article VI (add the word "discipline" to the last line on page 16, part B of the Student Affairs Committee).
6. Need for specific charges for the upcoming year and due dates as a guide for standing committees.
7. Dr. Gingras shared dates for the week preceding the starting of classes and announced that each faculty member would receive an agenda and schedule next week.
8. Each Council member should email his or her teaching schedule to Margaret Smith to facilitate scheduling Faculty Council meetings during fall semester.

## **Decisions/Actions Taken:**

1. Elected Carol Adams as interim Chair of Faculty Council during Barbara Frieling's interim administrative assignment.

2. Because Craig Burnside received the fourth highest number of votes in the Arts and Sciences Faculty Council election, he will fill in as the interim representative while Dr. Frieling is temporarily assigned to administration.

3. Elected the following Council members as liaisons to standing committees:

Faculty Affairs = Margaret Smith

Academic Governance = John Vanzo and Ben White

College Services = Craig Burnside

Budget and Planning = Hope Toole

Student Affairs = Barry Reynolds

4. Accepted recommendations for the following student members of standing committees as follows:

Academic Governance: Kristi Conoly and Jennifer Holmes (alternate)

College Services: Crystal Stallings

Budget and Planning: Michelle Mathews

Student Affairs: Sylvia Henderson and Ward Cole

5. Dr. Day had suggested a format for all committees to use in recording minutes. Margaret Smith was asked to develop such a format, use it for Council Minutes and members would approve the format along with the content, allowing other committees to have a model.

6. Resignation of Dr. Frieling from the Council for the duration of her administrative assignment.

7. Decided to excuse those who will participate in post tenure review from eligibility of service on the Faculty Affairs Committee in the year of their own review.

**Projected Next Meeting Date:** TBA

**Carryover Business Items for Next Meeting:**

1. Approve revisions to bylaws

**Recorder/Secretary Signature:** Margaret D. Smith \_\_\_\_\_