

Minutes of Faculty Council

Date and Time of Meeting: May 4, 2005 at 3 pm

Attending: Carol Adams, Barbara Frieling, Barry Reynolds, Margaret Smith, Hope Toole, John Vanzo, and Ben White. Ex officio members President Sherman Day and Vice President of Academic Affairs Rob Gingras.

Absent: none

Items Discussed:

1. Former standing and ad hoc committees are folded into the Faculty Council Committees.
2. Clarify the placement of those administrators with faculty status for voting purposes within the new councils.
3. Revision of Statutes will be a necessary task to complete the formalization of shared governance.
4. Role and Activities of Faculty Council include: handling of issues relative to faculty as reflected in the bylaws, advising to College President as he/she requests, and offering unsolicited advice as needed. The body weighs issues for the good of the whole college, communicates back to those who elected the members, and keeps issues on the table for one meeting before votes occur to provide opportunity for input from all parties.
5. President Day suggested some issues for the next year: advisement of students, strategic and master planning, revision of Statutes with recorded date of its approval by faculty, defining minutes submission for Faculty Council and committees with adoption of a form for this purpose, performance evaluation of faculty and staff and administrators, evaluation of academic programs in preparation for SACS Reaffirmation, review of Arts and Sciences structure, and faculty participation in yearly calendar.
6. Ways to identify other issues: survey, web, email.

Decisions/Actions Taken:

1. Elected 2005-06 Faculty Council Officers: President Barbara Frieling, Secretary Margaret Smith, and Parliamentarian Ben White.
2. Asked Dr. Gingras to distribute the merit raise distribution list along with each individual faculty member's worksheet.
3. Ben White and Barry Reynolds will pursue a website for Faculty Council.

4. Barbara Frieling will contact Scott Dunn to create an email group for Faculty Council.

Projected Next Meeting Date: May 26, 2005

Carryover Business Items for Next Meeting:

1. Identification of issues of concern to faculty.

Recorder/Secretary Signature: Margaret D. Smith _____